Melissa Anne Morgan

Objective

Obtain a position in education where I can effectively utilize my teaching, administrative, and management skills while contributing to the strength of an academic institution as a whole with my personal and creative accomplishments.

Education

- M.F.A. in Printmaking from Tyler School of Art, Temple University, Philadelphia, PA. **2005**
- B.A. in Studio Art with a Painting Concentration from Denison University, Granville, OH. **1999**
- Study Abroad in Cortona, Italy through University of Georgia, Athens, GA. **1998**

Professional Skills

Computer Skills: Proficient in Windows and Mac operating systems; Microsoft Word, Excel, Access(Mail Merge), PowerPoint; Adobe Acrobat; Photoshop; various application management and database systems such as Banner, Cognos, Report2Web, Webfocus, ISIS, SRIS, ApplyYourself, and Slideroom. Working knowledge in: Dreamweaver, Illustrator, and Quark.

Professional Experience

Senior Admissions Counselor, Tyler School of Art, Temple University, Philadelphia, PA. 2006- Present

- Primary responsibility for the organization and processing of over 600 annual applications to the Tyler M.Arch., M.F.A., M.Ed., M.A. and Ph.D. programs
- Collaborate with faculty from 11 departments on graduate admissions and fellowship procedures and policies.
- Manage graduate admissions decisions and advise faculty during decision process.
- Review over 200 portfolios annually for undergraduate admission decisions.
- Counsel students and families on graduate and undergraduate application procedures, scholarship/funding opportunities and financial aid procedures.
- Direct students and faculty on pro bono basis in preparation of graduate and fellowship applications and sabbatical and grant proposals.
- Liaison between Tyler and graduate school for implementation of new application database technologies including ApplyYourself, Banner, and SlideRoom.
- Management and compilation of various databases of student and applicant data and statistics for the purpose of recruitment, scholarship consideration, and application statistical analysis.
- Represent Tyler and Temple and review portfolios for admission at National Portfolio Day events in NYC, Philadelphia, and Baltimore.
- Voting panel member for undergraduate transfer and scholarship committee.
- Advise diverse entering student population in 5 undergraduate degrees on the transfer and completion of general education and general education equivalent course work.
- Respond to the specific questions and needs of all M.Arch., M.F.A., M.Ed., M.A. and Ph.D. graduate applicants and potential applicants via phone, walk-ins, appointment, email, and Internet.
- Respond to one-third of all questions and needs for B.F.A., B.S. in Art Ed, B.A. in Visual Studies, B.A. in Art History, and B.Arch. undergraduate applicants and potential applicants via phone, appointments, walk-ins, and email.
- Creation and management of blast e-mails and communication to both graduate and undergraduate applicants, interested students, and recruits.
- Conceptualize, design, and present over 100 annual recruitment sessions in the Pennsylvania, New York, New Jersey, Delaware, and Maryland territory.

  Collaborate and organize admitted students receptions and open houses' tour rotations and speak to diverse audiences at on-campus events.

Technical Assistant, Printmaking Studio, Tyler School of Art, Temple University **2005**

- Hire, train, and supervise staff of work-study students.
- Create budget for acquisition of new technology.
- Inventory and order all supplies necessary for studio use.

Exchange Director, *Keep it in the Family Exchange Project,* Tyler School of Art, Temple University, Philadelphia, PA.2004-2005

- Spearhead annual fine art print exchange and exhibition of work from 50 international artists.
- Arrange exhibition of work representing established and emerging artists.
- Plan and manage budget.

Advisor, Tympan Printmaking Club, Tyler School of Art, Temple University, Philadelphia, PA. **2004-2005**

- Mentor to undergraduate students on exhibition opportunities, visiting artists, collaboration, and fundraising.
- Liaison between gallery director and student artists.

Teaching Experience

Adjunct Instructor, Tyler School of Art, Temple University, Philadelphia, PA.

- Art of the Visual Language: Drawing I. **2008**
- Special Topics in Printmaking Techniques: Bookarts. **2007**
- Survey of Printmaking Techniques: Lithography and Serigraphy. **2005-2006**
- 2-D Foundations. **2005-2006**
- Survey of Printmaking Techniques: Lithography and Serigraphy. **2004**

Instructor, Tyler School of Art, Temple University, Philadelphia, PA.

- Bookarts. Pre-College Workshop **2008**
- Printmaking Techniques, Pre-College Workshop **2007**

Awards/Honors/Features/Service

Professional

- *The New York Times,* Education Life Special Editions: Portfolio Prep. October 30, 2008.
- *Catch the Spirit Award:* in recognition of excellence in customer service. Williams Sonoma. **2005-2006**
- *Project completion grant and tuition remission for completion of MFA Thesis.* Temple University. **2007**
- *Technical assistantship and tuition remission grant*. Tyler School of Art. **2005-2006**
- *Teaching assistantship and tuition remission grant*. Tyler School of Art. **2005-2006**

Creative

- *First Prize.* Annual Juried Print Show, Sumei Multicultural Art Center. Newark, NJ. **2006**

Invited Exhibition of Work.

Solo Exhibitions

- Joan DerryBerry Gallery. Cookeville, TN. **2008**
- *The Myth of Narrative.* Gallery 201, Crane Building, Philadelphia, PA. **2007**

- *Dam Break at Keyhole Rock, MFA Thesis Exhibition.* Temple Gallery, Philadelphia, PA. **2005**

Group Exhibitions

- *Biff.* Temple University. Philadelphia, PA. **2011**
- Ninth Avenue Gallery. Philadelphia, PA. **2008**
- *Beyond Fibers.* Steamboat Springs Art League. Steamboat Springs, CO. **2005**
- *The Horizon Continues.* Cabrini College. Radnor, PA. **2005**
- *Keep it in the Family Portfolio Exhibit*. Tyler School of Art. Philadelphia, PA. **2004-2005**
- *Chicago Printmakers Go to Mars.* Mars Gallery. Chicago, IL. **2004**
- *Small Prints Show.* Chicago Printmakers Collaborative. Chicago, IL. **2004**

Juried Exhibitions

- Annual Juried Print Show, Sumei Multicultural Art Center. Newark, NJ. **2006**
    - Juried by Samantha Ripner of the Metropolitan Museum of Art
    - Awarded First Prize.
- Annual Tyler MFA Juried Show. The Icebox Gallery, Philadelphia, PA. **2005**
    - Juried by Alex Baker, Curator of Fine Art at the Pennsylvania Academy of Fine Art
- Annual Tyler MFA Juried Show. The Icebox Gallery, Philadelphia, PA. **2004**
    - Juried by Dick Torchia, Gallery Director at Arcadia University

Public and Private Collections Including Work

- Philadelphia Free Library, Rare Books Room. Philadelphia, PA.
- Temple University, Philadelphia, PA.
- Southern Graphics Council.
- Iowa State University, The University Print Society. Ames, IA.
- Dr. and Mrs. Stephen Smiley. Battle Creek, MI.
- Ms. Constance Briar. Chicago, IL.
- Ms. Cindy Bosley. Boulder, CO.
- Ms. Emily Miller, New York, NY.